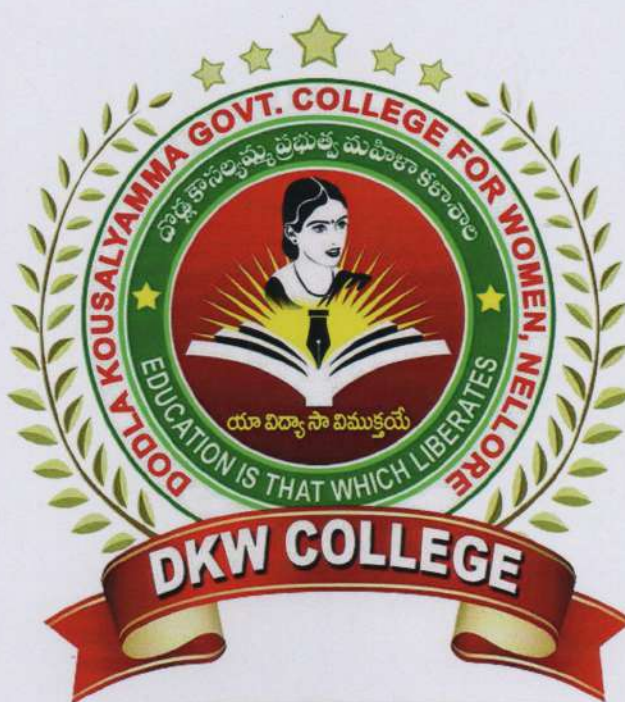




DODLA KOUSALYAMMA GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)



Nellore, Andhra Pradesh - 524003
College with Potential for Excellence
Re-accredited with 'A' Grade by NAAC



2nd Governing Body Meeting

An ISO Certified Quality (9001),
Environmental (14001) &
Energy (50001) Standards
Management system under the aegis of
Commissionerate of Collegiate Education
Andhra Pradesh, Guntur.

AGENDA WITH NOTES



PREFACE

Establishment and history of college:

Dodla Kousalyamma Govt. Degree College, took birth on 27th June 1964, owing to the farsighted insight of many citizens of the town under the visionary leadership of Sri Dodla Subba Reddy. His benevolence in the form of monetary assistance kick-started the construction of its own building on a sprawling area of 24.59 acres. Since then many more rooms, blocks of new constructions have been added. 94 rooms, of which 24 class rooms 17 labs, a huge library accommodating nearly 35,000 volumes of books, two computer labs, an JKC lab and an assembly hall are a part of the college now. An addition of a few more rooms took place even during the year 2012.

The building and structure come to life only when the students throng the edifice. The college began as composite institution offering both intermediate (then PUC) and degree courses. By the time the college celebrated its silver jubilee in 1989 the number of students rose to 1900. The college was bifurcated into intermediate and degree colleges in 1996. In spite of the mushrooming of private colleges the college still has strength of nearly a thousand. The students from far and wide places of A.P as far as Anantapur, Vizag, Hyderabad and so on seek admission to the college. The alumni of our college are well placed in society by becoming lawyers, doctors, District officers, lecturers and principals of GDCs and so on.

Such an expanse of quality, growth inclusive of many graduate and post graduate courses, and the infrastructural development is a result of many dedicated principals and their commitment to the student community. The college has been administered by 28 principals so far. 11 of the lecturers are awarded with State Best Teacher Awards during their tenure at this college. On par with the teachers from the universities our lecturers too have shown promising research aptitude since the UGC has recognized the degree colleges too as centers for research and many lecturers have functioned as research supervisors. The lecturers conduct independent research too with the grant provided by the U.G.C for Minor and Major Research Projects and 16 MRPs are submitted so far.

The College Hostel was started in the year 1970 as Students Managed Hostel. In the year 2012 new building with 25 rooms was constructed with the UGC funds of about One Crore. Majority of the students residing in the hostel belongs to weaker sections of the society like SC, ST, BC and Minority communities. A Total of 800+ students can be accommodated in the attached hostel. With a minimum deposit the management provides the hostel facility to the students, later on the Mess charges including accommodation charges will be reimbursed by the Govt. of A.P. The students managed hostel has a committee with Senior Students which is formed at the beginning of the academic year.

Many restructured courses such as Biotechnology, Micro biology, Statistics, Computer science and communicative English have been offered since 1997. The college spread its branches in to post graduate education too with the introduction of M.sc Zoology in 2001 and M.A. English and M.A Telugu in 2002.

Rashtriya Uchchatar Shiksha Abhiyan (RUSA) is a Centrally Sponsored Scheme (CSS), launched in 2013 aims at providing strategic funding to eligible state higher educational institutions. Upgradation of existing autonomous colleges to Universities Detailed Project Report (DPR) has been submitted to government for approval.

The UGC conferred 'Autonomous' status to the college in March 2016 and will be continued up to 2021 and will be extended after review and also identified the college as a 'Centre with Potential for Excellence' in the same year. CPE funds will be utilized during five years period from 2016 to 2021. The funds will be utilized as per the DPR.

The college has a Research centre in Department of Telugu with 8 PhD scholars.

Proudly announced that the college has completed Silver Jubilee in the year 1989 and Golden Jubilee in the year 2014.

Dates of UGC recognition:

Section	Year
i. Under 2 f	17-09-1972
ii. Under 12 B	17-09-1972

Affiliation : Since its inception the college was affiliated to Sri Venkateswara University, Tirupathi. After establishment of Vikrama Simhapuri University, Nellore in 2006 the affiliation of the college is transferred to Vikrama Simhapuri University, Nellore and is presently affiliated to the same university.

NAAC accreditation and Quality Efforts:

Cycle 1: (16/09/2003) Accreditation Outcome/Result **B Grade**

Cycle 2: (16/09/2011 valid up to 31/12/2021) Accreditation

Outcome/Result **A Grade** CGPA **3.07**

Cycle 3: SSR Submitted date: 28/11/2022

D. K. GOVERNMENT COLLEGE FOR WOMEN (A), NELLORE
GOVERNING BODY MEETING -2

Dt 23-12-2022

CONSTITUTION OF GOVERNING BODY OF AUTONOMOUS COLLEGE
AS PER UGC GUIDELINES
GOVERNING BODY 2022-23

S. No.	Category	Name	Designation
1	Chairman and State Govt. Nominee	Dr. Pola Bhaskar, IAS.	Commissioner of Collegiate Education, Govt. of Andhra Pradesh, Guntur.
2	Educationalist nominated by State Govt.	Smt. Moyilla Gowri, M.Sc, M.Phil, 9704080092	Educationalist
3	Industrialist nominated by State Govt.	Dr. Koduru Pradeep Kumar Reddy, MBBS, 9618932219	Business and Industrialist
4	University Nominee	Prof. P. Rama Chandra Reddy, M.Sc, Ph.D.9490467484	Registrar, V S University, Nellore
5	Teachers of College nominated by the Principal	Sri. A. V. Ramana Rao, M.Sc., M.Phil.	Vice-Principal, D.K. Govt. College for Women (A), Nellore
6	Teachers of College nominated by the Principal	Sri. D. Rama Krishna Reddy, M.A., M.Phil	Lecturer in Economics, COE, D.K. Govt. College for Women (A), Nellore
7	Educationalist or Industrialist nominated by the Principal	Dr. P. Radhika, M.A., Ph.D., Ph.No. 9949711599	Retd. Principal, V.R. College, Nellore Former EC member, V S University, Nellore
8	UGC Nominee	Dr. Purna Banerjee, M.A., Ph.D. 9051903999	Professor of English, Presidency University, Calcutta
9	State Govt. Nominee	Dr.V. Rama Jyosthna Kumari, M.Com, Ph.D.	RJDCE(FAC) Zone III, Govt., Degree Collegiate Campus, Guntur. Guntur (Dt.) Ph. No. 0863-2220292
10	Principal and Ex-officio	Dr. D. Giri	Principal, D.K. Govt. College for Women(A), Nellore
11	Special Invitees	Dr. Ch. Tulasi Masthanamma, M.Sc. Ph.D	Academic Guidance officer, Collegiate Education, Guntur, AP

12	Special Invitees	Dr. K. Ravi Kiran, M.A., Ph.D	Academic Officer, Collegiate Education, Guntur, AP
13	Special Invitees	Smt. T. Anuradha	Chief Accounts Officer, Collegiate Education, Guntur, AP

AGENDA

Academic Matters:

- Item No. 1:** ATR on resolutions adopted in the 1st Governing Body meeting held on 21-10-2020.
- Item No. 2:** To consider and approve the resolutions of Academic Council meetings for the three consecutive academic years 2020-21, 2021-22 & 2022-23.
- Item No. 3:** To consider and approve the Academic calendars for the three consecutive academic years 2020-21, 2021-22 & 2022-23.
- Item No. 4:** To approve the Introduction of new UG Programmes for academic years 2020-21, 2021-22 & 2022-23.
- Item No. 5:** To consider and approve the results of I, III&V semesters and II, IV&VI semesters of the academic years 2019-20, 2020-21 & 2021-22.
- Item No. 6:** To consider and approve the admission profile of the academic years 2020-21, 2021-22 & 2022-23.
- Item No. 7:** To consider and approve the MOUs with Industries towards internship of UG programs for the academic years 2020-21, 2021-22 & 2022-23.
- Item No. 8:** To consider and approve the additional credits for Co-curricular and extracurricular activities.
- Item No. 9:** To consider and approve the community service project/ Internships/Apprenticeships as per the revised CBCS system
- Item No. 10:** To consider and approve the Continuous Internal Assessment procedure given by Commissionerate of Collegiate Education
- Item No. 11:** To discuss and approve the proposal for Seed money to the faculty for research w.e.f 2022-23
- Item No. 12:** To discuss and approve the proposal for consultancy to the departments.

Administrative Matters:

- Item No. 13:** To consider and approve the appointment of Vice Principal, IQAC Coordinator
- Item No. 14:** To consider and approve the reconstitution of Academic Cell
- Item No. 15:** To consider and approve the reconstitution of Controller of Examination
- Item No. 16:** To consider and approve the reconstitution of Finance Committee
- Item No. 17:** Approval of Policies of the college which were placed in academic council for the academic year 2022-23

Item No. 18: To discuss and approve the collection of maintenance charges for the utilization of college ground/ space for any programmes/hoardings etc..

Item No. 19: To consider and approve the utilization of the RUSA building ground floor as Exam Cell and First Floor as NRC Centre

Item No. 20: To consider and approve the proposal for the construction of Open Gym, Women Waiting Hall and additional Class Rooms using NIRF funding

Item No. 21: To discuss the proposal for the demolition of old overhead tank

Item No. 22: To discuss on utilization of the college building for elections

Financial Matters:

Item No. 23: Resolutions adopted in the Finance Committee Meetings held 07-12-2021 (2021-22 financial year)

Item No. 24: Resolutions adopted in the Finance Committee Meetings held 29-06-2022 (2022-23 financial year)

Item No. 25: Resolutions adopted in the Finance Committee Meetings held 13-12-2022

Item No. 26: Any other items with the permission of the chair.

Commissioner and Chairman

Governing Body

D. K. Government College for Women (A), Nellore

DISCUSSION NOTES FOR AGENDA

Academic Matters:

Agenda Item No. 1: ATR on resolutions adopted in the 1st Governing Body meeting held on 21-10-2020.

Description: Based on the first Governing Body meeting resolutions held on 21-10-2020, Action Taken Report has been prepared. (ANNEXURE-1) in page number 22.

Proposal: The Action Taken Report based on the resolutions adopted in the previous GB meeting is placed before the Governing Body for approval.

Agenda Item No. 2: To consider and approve the resolutions of Academic Council meetings for the three consecutive academic years 2020-21, 2021-22 & 2022-23.

Description: As per the Guidelines for Autonomous Colleges by the UGC, Academic Council of the college, has been constituted and the Academic Council meetings were held for the years 2020-21, 2021-22 & 2022-23 with its committee members, University Nominees and experts from various fields outside the college discussed various items in the Agenda in respective years and passed the resolutions unanimously. (ANNEXURE-2) in page number 28.

Proposal: The resolutions of Academic Council meetings for the three consecutive academic years 2020-21, 2021-22 & 2022-23 are placed before the Governing Body for approval.

Agenda Item No. 3: To consider and approve the Academic calendars for the three consecutive academic years 2020-21, 2021-22 & 2022-23.

Description: The college Academic Calendars for the years 2020-21, 2021-22 & 2022-23 marking schedule for the teaching and examination activities including the internal assessment are followed accordingly in the respective academic years. (ANNEXURE-3) in page number 81.

Proposal: It is submitted to the Governing Body for approval of the Academic Calendars for 2020-21, 2021-22 & 2022-23.

Agenda Item No. 4: To approve the Introduction of new UG Programmes for academic years 2020-21, 2021-22 & 2022-23.

Description: The new programs introduced in the college for the academic years 2020-21, 2021-22 and 2022-23 are:

NEW PROGRAMMES INTRODUCED		
2020-21	2021-22	2022-23
BBA Digital Marketing	B.A(Economics, Statistics and Computers)	B.Sc (Mathematics, Chemistry, Computer Science)

B.Com Professional	M.Sc Computer science	B.Sc(Computer Science, Statistics, Data Science)
	Revival of M.A. English and M.A. Telugu	B.A (History, Economics, Communicative English)

Proposal: It is submitted to the Governing Body for approval of the New programmes for the academic years 2020-21, 2021-22 & 2022-23.

Agenda Item No. 5: To consider and approve the results of I, III&V semesters and II, IV&VI semesters of the academic years 2019-20, 2020-21 & 2021-22.

Description: The college has conducted odd and even semester end examinations following the academic calendar and released the results for the academic years 2019-20, 2020-21 & 2021-22. (ANNEXURE-4) in page number 92

Programme wise Results for 2017-2020 batch

Programmes	SEM1			SEM 2			SEM 3			SEM 4			SEM 5			SEM 6			TOTAL		
	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%
B.A	72	56	78	66	51	77	57	53	93	57	53	93	56	55	98	56	53	95	364	321	85
B.Com	60	47	78	60	57	95	57	48	84	57	34	60	57	55	96	58	57	98	349	298	85
B.Sc	188	139	74	179	144	80	166	139	84	169	133	79	163	131	80	159	147	92	1024	833	81

Programme wise Results for 2018-2021 batch

Programmes	SEM1			SEM 2			SEM 3			SEM 4			SEM 5			SEM 6			TOTAL		
	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%
B.A	75	63	84	70	47	67	63	47	75	58	33	57	53	44	83	51	49	96	370	283	76
B.Com	67	34	51	60	13	22	52	45	87	52	21	40	49	44	90	47	41	87	327	198	60
B.Sc	216	121	56	201	141	70	186	126	68	185	111	60	178	119	67	182	152	84	1148	770	67

Programme wise Results for 2019-2022 batch

Programmes	SEM1			SEM 2			SEM 3			SEM 4			SEM 5			SEM 6			TOTAL		
	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%
B.A	70	47	67	64	33	52	50	30	60	49	44	90	45	44	98	44	41	93	322	239	74
B.Com	66	30	45	63	33	52	61	46	75	59	45	76	51	44	86	51	42	82	351	240	68
B.Sc	270	172	64	255	127	50	235	173	62	232	178	77	225	189	84	219	207	95	1436	1046	72

Programme wise Results for 2020-2023 batch

Programmes	SEM1			SEM 2			SEM 3			SEM 4			TOTAL		
	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%	AP	PA	%
B.A	59	32	54	56	32	57	54	41	76	53	42	79	222	147	66
B.Com	60	37	62	58	29	50	59	35	59	55	29	53	232	130	56
B.Sc	219	115	53	203	96	47	201	113	56	194	107	55	817	431	53

Programme wise Results for 2021-2023 batch

Programmes	SEM1			SEM 2			TOTAL		
	AP	PA	%	AP	PA	%	AP	PA	%
B.A	74	39	52	67	41	61	141	80	57
B.Com	96	78	81	88	52	59	184	130	71
B.Sc	197	102	95	185	90	49	282	192	50

Proposal: The results of I, III & V semesters and II, IV & VI semesters for the academic years 2019-20, 2020-21 & 2021-22 are submitted to the Governing Body for approval.

Agenda Item No. 6: To consider and approve the admission profile of the academic years 2020-21, 2021-22 & 2021-22.

Description: From 2020-21 Academic year onwards the admission of students is taken up through Online Admissions Module For Degree colleges (OAMDC). The admissions for the academic years 2020-21, 2021-22 & 2021-22 are as follows.

Programme name	Programme Code	Number of seats sanctioned	Number of Students admitted		
			2022-23	2021-22	2020-21
B. A. (HEP)	1BA01	50	21	39	29
B. A. (EPT)	1BA02	30	9	22	25
B.A. (HECE)	1BA03	30	9	-	11
B.A. (ESCA)	1BA04	30	21	18	-
B. Com. (C.A.)	2B.Com01	60	61	58	49
B. Com. (Gen)	2B.Com02	40	38	40	-
B.Com. (Prof)	2B.Com03	30	-	-	8
B.Sc. (Bt.Z.C.)	3B.Sc.01	30	16	21	27
B. Sc. (B.Z.C.)	3B.Sc.02	60	25	50	41
B. Sc. (H. Sc.)	3B.Sc.03	50	28	28	24
B. Sc. (MBC)	3B.Sc.04	30	12	15	11
B. Sc. (CsSDs.)	3B.Sc.10	30	11	-	-
B. Sc. (M.P.Cs.)	3B.Sc.06	50	28	31	46
B. Sc. (M. S. Cs)	3B.Sc.07	50	32	50	48
B. Sc. (AZC)	3B.Sc.09	30	16	12	25
BBA Digital Marketing	4BBA01	30	-	-	8
TOTAL			327	384	352

Proposal: The admission details of the academic years 2020-21, 2021-22 & 2022-23 are submitted to the Governing Body for approval.

Agenda Item No. 7: To consider and approve the MOUs with Industries towards internship of UG programs

Agenda Item No. 10: To consider and approve the Continuous Internal Assessment procedure given by Commissionerate of Collegiate Education w.e.f 2021-22

Description: Implementing Continuous Internal Assessment procedure given by the Commissionerate of Collegiate Education, Andhra Pradesh. The allotment of External and Internal Assessment is proposed to be 70% and 30 % respectively. The internal assessment is as per CIA pattern i.e for 50 marks and then it scale down to 30 marks. The Standard Operating Procedure (SOP) is being followed stipulously w.e.f 2021-22.

(ANNEXURE-5) in page number 96

Proposal: The proposal for CIA procedure is submitted to the Governing Body for approval.

Agenda Item No. 11: To discuss and approve the proposal for Seed money to the faculty for research w.e.f 2022-23

Description: To promote Research activities, the College decided to provide Seed Money to the Faculty from the academic year 2022-23. The proposals are called for from the staff in the prescribed format. Research committee scrutinizes the proposals and grants an amount of 1 lakh per individual/ department. A total of 3 lakhs for 3 departments will be granted with seed money per year. **(ANNEXURE-6) in page number 98**

Proposal: The proposal for Seed money to the faculty for research w.e.f 2022-23 is submitted to the Governing Body for approval.

Agenda Item No. 12: To discuss and approve the proposal for consultancy to the departments.

Description: Approval of consultancy policy. Approval of consultancies proposed by different departments. **(ANNEXURE-7) in page number 105**

Proposal: The proposal for consultancy to the departments is submitted to the Governing Body for approval.

Administrative Matters:

Agenda Item No. 13: To consider and approve the appointment of Vice Principal & IQAC Coordinator

Description: The College encourages the departments to arrive MOUs with industries of their relevant areas which can facilitate in students Internships/ Research opportunities. The following are the list of MOUs arrived by various departments.

MOU with Coastal Aqua Industries

MOU with Alpha Marine

MOU with Anvitha Life Care Private Limited

MOU with SEMBCORP ENERGY INDIA LIMITED

MOU with Lotus Hospital

MOU with Nellore District Museum

MOU with SVA Govt College, Srikalahasthi

MOU with Niha Textiles and Handicrafts

MOU with Pidilite

MOU SPW Degree College, Tirupathi

MOU with Digital floats

MOU with Heartfulness Institute

MOU with Penna Rachavitala Sangam

MOU with Padya Saraswata Parishat

MOU with GDC, Kovuru

MOU with Narayana Pharmacy College

MOU with Hitech Pharma, Nellore

MOU with SEMBCORP ENERGY INDIA LTD, Nelatur, Nellore

MOU with KCT Group Trust Laboratories, Nellore (Proposed)

The Link to relevant documents is

<https://www.dkwgdcnellore.ac.in/pages.php?type=research&id=MOUs-Linkages>

Proposal: The proposal for the MOUs with Industries towards internship of UG programs is submitted to the Governing Body for approval.

Agenda Item No. 8: To consider and approve the additional credits for Co-curricular and extracurricular activities.

Description: The award of additional credits for the students encourages them to perform well in both curricular and extracurricular aspects which helps in their all round development. The award of additional credits are as follows:

Agenda Item No. 10: To consider and approve the Continuous Internal Assessment procedure given by Commissionerate of Collegiate Education w.e.f 2021-22

Description: Implementing Continuous Internal Assessment procedure given by the Commissionerate of Collegiate Education, Andhra Pradesh. The allotment of External and Internal Assessment is proposed to be 70% and 30 % respectively. The internal assessment is as per CIA pattern i.e for 50 marks and then it scale down to 30 marks. The Standard Operating Procedure (SOP) is being followed stipulously w.e.f 2021-22.

(ANNEXURE-5) in page number 96

Proposal: The proposal for CIA procedure is submitted to the Governing Body for approval.

Agenda Item No. 11: To discuss and approve the proposal for Seed money to the faculty for research w.e.f 2022-23

Description: To promote Research activities, the College decided to provide Seed Money to the Faculty from the academic year 2022-23. The proposals are called for from the staff in the prescribed format. Research committee scrutinizes the proposals and grants an amount of 1 lakh per individual/ department. A total of 3 lakhs for 3 departments will be granted with seed money per year. **(ANNEXURE-6) in page number 98**

Proposal: The proposal for Seed money to the faculty for research w.e.f 2022-23 is submitted to the Governing Body for approval.

Agenda Item No. 12: To discuss and approve the proposal for consultancy to the departments.

Description: Approval of consultancy policy. Approval of consultancies proposed by different departments. **(ANNEXURE-7) in page number 105**

Proposal: The proposal for consultancy to the departments is submitted to the Governing Body for approval.

Administrative Matters:

Agenda Item No. 13: To consider and approve the appointment of Vice Principal & IQAC Coordinator

- To award **1 credit per academic year** for attending all the three National Festivals like Independence day, Gandhi Jayanti and Republic day, after duly attending weekly college assembly with more than 75% attendance.
- To award **1 credit** for Offline certificate courses conducted by the departments/ Online certificate courses like Swayam, MOOCs, NPTEL, IIT Spoken Tutorials etc.
- To award **1 credit** on submission of a certificate recording 100 hours of service in any **ONE** of the following activities NCC/ NSS/ YRC/ RRC
- To award **1 credit** for state level achievement in literary and cultural activities, **2 credits** for National Level Achievements.
- To award **1 credit** for winners at inter university and state level participation in Sports and Games, **2 credits** for winners at National level Sports and Games.

The Credits shall be awarded at the end of the program.

Proposal: The proposal for additional credits for **Co-curricular and extracurricular activities** are submitted to the Governing Body for approval.

Agenda Item No. 9: To consider and approve the community service project/ Internships/Apprenticeships as per the revised CBCS system

Description: As per the revised CBCS based curriculum which is implemented from the academic year 2020-21, three internships are mandatory for all students for the successful completion of the Program. The mandatory internships are as follows:

Internship Number	Apprenticeship / Internship / On the Job Training	Duration	To be held	Hours	Credits
1 st internship	Community Service Project	8 weeks	After the end of 2 nd semester, i.e during intervening summer of semesters 2 and 3	180	4
2 nd internship	Apprenticeship / Internship / On the Job Training	8 weeks	After the end of 3 rd semester, i.e during intervening summer of semesters 4 and 5	180	4
3 rd and final internship	Apprenticeship / Internship / On the Job Training	One semester	5 th or 6 th semester - 50% of students in a class to undergo in 5 th semester while the rest 50% to undergo in 6 th semester	540	12

Proposal: The proposal for implementation of CSP/ Internships/ Apprenticeship are submitted to the Governing Body for approval.

Description: An experienced senior staff member needs to be placed as Vice- Principal. In this connection, the senior most Lecturer Sri. A.V. Ramana Rao, Lecturer in Physics is appointed as the Vice Principal of the college.

As the college is going for NAAC Assessment for which an experienced senior staff member need to be placed as Coordinator, IQAC. In this connection, Senior Lecturer Dr. P.M. V Prasad, Lecturer in Mathematics is appointed as IQAC coordinator to look after IQAC activities as well as NAAC activities.

Proposal: It is submitted to the Governing Body for ratification and approval of the appointment of Vice- Principal and IQAC coordinator for the academic year 2021-22 and 2022-23.

Agenda Item No. 14: To consider and approve the reconstitution of Academic Cell

Description: The academic Cell of the college is reconstituted with the following members w.e.f 2021-22. (ANNEXURE- 8) in Page number 107

S. No	Name	Designation	Nominated as
1	D. Surendra	Lecturer in Chemistry	Academic coordinator
2	P. Uma Maheswari	Lecturer in English	Member
3	Dr. R. Vijay Bhaskar	Lecturer in Commerce	Member
4	Dr. K. R.P. Mohan Reddy	Lecturer in Chemistry	Member
5	Md. Sameera	Lecturer in Computer Science	Member

The academic Cell of the college is reconstituted with the following members w.e.f 2022-23.

S. No	Name	Designation	Nominated as
1	K. Sai Sudha	Lecturer in Biotechnology	Academic coordinator
2	Dr. Y. Divya	Lecturer in Telugu	Member
3	Dr. K. R.P. Mohan Reddy	Lecturer in Chemistry	Member
4	Dr. J. Srujana	Lecturer in Commerce	Member

5	Md. Sameera	Lecturer in Computer Science	Member
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Proposal: It is submitted to the Governing Body for Approval of appointment of Academic Cell for the academic years 2021-22 & 2022-23.

Agenda Item No. 15: To consider and approve the reconstitution of Controller of Examination

Description: The Autonomous Examinations Committee was constituted with the following Controller of Examinations and two Assistant Controllers of examination from 2020-21.

(ANNEXURE- 8) in Page number 109

S.No	Name	Designation	Nominated as
1	Dr P.Victoria Rani	Lecturer in Botony	Assistant Controller of Examinations
2	Smt K.Sai Sudha	Lecturer in Biotechnology	Assistant Controller of Examinations
3	Dr. K. Sravan Kumar	Lecturer in History	Assistant Controller of Examinations

The Autonomous Examinations Committee was constituted with the following Controller of Examinations and one Assistant Controllers of examinations from 2022-23.

S.No	Name	Designation	Nominated as
1	Sri. D. Rama Krishna Reddy	Lecturer in Economics	Controller of Examination
2	Dr. K. Ramesh Reddy	Lecturer in Chemistry	Assistant Controller of Examinations

Proposal: It is submitted to the Governing Body for Approval of appointment of autonomous examinations committee for the academic years 2020-21, 2021-22 & 2022-23.

Agenda Item No. 16: To consider and approve the reconstitution of Finance Committee

Description: The Finance Committee has been re-constituted with the following members from 2020-21 to 2022-23. **(ANNEXURE- 8) in Page number 110**

S. No	Name	Designation	Nominated as
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1	M. Lakshmi Prasanna	Lecturer in Commerce	Convenor
2	Dr. K. Suvarna	Lecturer in Mathematics	Co-convenor
3	A.V. Ramana Rao	Lecturer in Physics	Member
4	Dr. P. Victoria Rani	Lecturer in Botany	Member
5	D. Surendra	Lecturer in Chemistry	Member
6	N. Sudhakar	Administrative Officer	Member

Proposal: It is submitted to the Governing Body for Approval of appointment of Finance committee for the academic years 2020-21, 2021-22 & 2022-23.

Agenda Item No. 17: Approval of Policies of the college which were placed in academic council for the academic year 2022-23.

Description: The college has adapted various policies for its smooth functioning. The policies for the approval of the GB are as follows:

S.No.	Policy	Link
1	Student Admission Policy	https://docs.google.com/document/d/18QcNwsTnWH6TvmaSMZ1VOoIRsHsMRp0EwjkmLGxE/edit?usp=share_link
2	Equal Opportunity Policy	https://docs.google.com/document/d/1Dw0pGjgzaFqSDDyZcJAFSoSrsY7BuijZrWfjPZQUg/edit?usp=share_link
3	College Timings Policy	https://docs.google.com/document/d/15BKkqQrEJnNNbwoen0AqEhc5vdo2AWchr8iFgvo0/edit?usp=share_link
4	Discipline Policy	https://docs.google.com/document/d/1G6Sa1FO0hsV30tNIXFoH-dQmmsBqsJ0JKf12xySaXKY/edit?usp=share_link
5	Holidays Policy	https://docs.google.com/document/d/1G6Sa1FO0hsV30tNIXFoH-dQmmsBqsJ0JKf12xySaXKY/edit?usp=share_link
6	Infrastructure Development Policy	https://docs.google.com/document/d/1bvjN2zgH1QXinUHxnxGKzEVuVxhHHcXql3fY1CjGW5o/edit?usp=share_link
7	Administration Policy	https://docs.google.com/document/d/1qdZrk4y35zKifheCaVTwd0bu8qeHketFLT3p0Ob77Kc/edit?usp=share_link
8	Leave Policy	https://docs.google.com/document/d/113T6KsTfXo020ENmGxyQV5LyKAVwemvcjvR9RBKnmZM/edit?usp=share_link
9	Policy on conduct of academic events in	https://docs.google.com/document/d/1d8yqehR8L

the departments		c2981wEY5MYGO5Yz4q4KE- F3C1E1IaDQwA/edit?usp=share link
10	Bandh/Dharna Policy	https://docs.google.com/document/d/1rvluS1wXRsIvgFN Q OL63gXYN84A nQ04cveUNCSBw/edit?usp=share link
11	Biometric Attendance Policy	https://docs.google.com/document/d/16Ezz DRf2ebIqCJuJjsNPRFyjev66P0F6oMUplaVYfw/edit?usp=share link
12	Computer / Laptop Policy	https://docs.google.com/document/d/1fd EZSPTmMupE7CDaY1SnIXqAlc-GepkEc15fLPzuOo/edit?usp=share link
13	Maintenance and Repair Policy	https://docs.google.com/document/d/1JwmY4GvRtKbl7ZMC9ZQwQDgGdngWPbfKtbNjmv1Ywk/edit?usp=share link
14	College Assests Lending Policy	https://docs.google.com/document/d/1Es-Br39w6PWdMZDQHHA0YKWGIXq4FpvM BGfkPTxC8I/edit?usp=share link
15	District Resource Centre Policy	https://docs.google.com/document/d/1g29tp6o-f48IYCTLGY4Z6ECgBYg-XFAU8CydM im5SM/edit?usp=share link
16	Hostel Admission and Management Policy	https://docs.google.com/document/d/1BLtEL lhbNQfumjmyI2ZV3rOey7OjO9Q8uWMahlZYM4/edit?usp=share link
17	Sharing Resources Policy	https://docs.google.com/document/d/1K9UIpmSB2IHeWzYxg9-xQekNpkjkpyvmSfQ4RXOF2fk/edit?usp=share link
18	Research Policy	https://docs.google.com/document/d/1mEVIPRr2bywK97IZEKRA9e1JOo G2GnSmYpPonQ4V0A/edit?usp=share link
19	GrivenanceRedressal Policy	https://docs.google.com/document/d/1-ULB8rv0n7WCYg1Q6jvOD8R3HTuTNg4Yn7p1m-8Lyk/edit?usp=share link
20	AntiRagging Policy	https://docs.google.com/document/d/1cRpJ7ae162oWsRXkG3TAjgSd3s4dWrMOBxNBlhbiGIY/edit?usp=share link
21	Welfare of SC, ST and Minority students policy	https://docs.google.com/document/d/1Sko1GiWloOV8TsJ59jRXHgRwcytCsObRbxREsvZjvi0/edit?usp=share link
22	Women Empowerment Policy	https://docs.google.com/document/d/1ovgCQTPc aINVcCz5gxllIJKkPcyd f0-bYWHiP0yZHM/edit?usp=share link
23	Community Awareness Policy	https://docs.google.com/document/d/1pmrVosMI6cK0a7VY0u2SzfzA brrUeRkON N0f5ZJu8/edit?usp=share link
24	Environmental Policy	https://docs.google.com/document/d/1wApZFr419h3H6BSwaowjDBPx0D0h99Ytos3P-NDnRRw/edit?usp=share link
25	Library Policy	https://docs.google.com/document/d/1ittuLIH OGCB738nsPoKWu7wKZHddYJ18tziF36XiYw/edit?usp=share link
26	Policy on introduction of certificate courses	https://docs.google.com/document/d/1qNea-pZYv9cORCQDXk0znHWLaihPDW6i3igyvc0tJ4/edit?usp=share link
27	Examination Policy	https://docs.google.com/document/d/1oAa7m9ObHg12ifGdkW1LjnbvQ03Q6jYN0v3GIsEEurQ/edit?usp=share link
28	Waste Management Policy	https://drive.google.com/file/d/1 dDu1fXzXoA-

		sGQGBkfWnQH-mphTNbxh/view?usp=share link
29	Scribe Policy	https://drive.google.com/file/d/1fhA3u0W3ZRj8NVvRbv_sZbUma5199EA/view?usp=share link
30	Staff Club Policy	https://docs.google.com/document/d/1yxiEaDkAHqTcRjY15DqKu9lLxxJXQz-gaJGUfVJTQW8/edit?usp=share link
31	Time Table Policy	https://docs.google.com/document/d/1OuBISDJ-bE8bRqqwEGpnn2meGKEv1-H9cEPIE635pSA/edit?usp=share link
32	Sports Policy	https://docs.google.com/document/d/16FZhHbNdLqwp3xYa8pQRBKYDkCv2-53VtNEKJcDaRPU/edit?usp=share link
33	Policy on Students Induction Programme	https://docs.google.com/document/d/1BhKErRozX9a-oRzT4LJunsjNkCYEEb5DOzSIw7QVwM/edit?usp=share link

Proposal: The proposal is submitted to the Governing body for approval.

Agenda Item No. 18: To discuss and approve the collection of maintenance charges for the utilization of college ground/ space for any programmes/hoardings etc..

Description: Different parties have approached the college for the utilization of college ground and space for commercial purposes. An agreement was made with SRI Ads, Nellore regarding the Hoarding erection in college premises (Annexure-8). Similarly, Sun TV has approached to utilise college ground for a program.

In the light of the above, it is requested to grant permission for allowing event organisers in the college premises. As per the norms of the government, the charges will be collected. The collected fee shall be deposited in the College Development and Planning Committee (CPDC) account and utilized for the purpose of development of the college.

(ANNEXURE-9) in page number 112

Proposal: The proposal is submitted to the Governing Body for approval.

Agenda Item No. 19: To consider and approve the utilization of the RUSA building ground floor as CoE and First Floor as NRC Centre

Description: As the college is having shortage of classrooms, the accommodation of Autonomous Exam Cell in the premises becomes difficult. Hence it is decided to shift the Examination Cell to an independent building constructed by RUSA grants where sufficient space is available in the ground floor for the smooth functioning of the autonomous Examination Cell. It is also more convenient to the students to approach the Exams wing.

As per the Instructions of the CCE, this institution is recognised as Nodal Resource Centre (NRC), where 10 government colleges and 6 aided colleges were attached. In this connection, continuous training to NRC faculty and promoting LMS and conducting various NRC related programmes. This requires a well equipped seminar hall. Hence it is identified a space in the first floor of RUSA building to attend the same. Line estimates for the renovation works are submitted. (ANNEXURE-10) in page number 117.

Proposal: The proposal for utilization of RUSA building @ ground floor as CoE and First Floor as NRC Centre. This is submitted to the Governing Body for approval

Agenda Item No. 20: To consider and approve the proposal for the construction of Open Gym, Women Waiting Hall and additional Class Rooms using NIRF funding

Description: As part of upgradation of the Government Colleges as centres of excellence to achieve NIRF rankings, this college is identified as one of the 12 Government Colleges of the state where Rs. 1.87 crores was already sanctioned to construct the additional classrooms, open gym and women waiting hall. Accordingly, APEWIDC floated the tender and L1 is identified and also Rs. 20 lakhs was also sanctioned towards purchase of various lab equipments.

Proposal: The proposal for the construction of Open Gym, Women Waiting Hall and additional Class Rooms using NIRF funding is submitted to the Governing Body for approval.

Agenda Item No. 21: To discuss the proposal for the demolition of old overhead tank

Description: The old overhead tank in the hostel premises of the college is heavily damaged and it is on the verge of collapsing. In this connection it is requested to accord permission for the demolition of the old over head tank.

Proposal: The proposal for the demolition of old overhead tank is submitted to the Governing Body for approval.

Agenda Item No. 22: To discuss on the utilization of college building for conducting elections

Description: It is a continuous practice of the District authorities to notify our college as collection, distribution and counting centre for various Elections over a period of 20 years. The entire building is being occupied for this purpose. Due to this, huge electricity bill and damage of classrooms, desks, drainage blockages, cleanliness problems are occurring. Recently, our college premises are being utilized for conduct of municipal elections from 1-11-2021 to 18-11-2021 where due to rains, college desks were heavily damaged. Electricity consumption soared up. Drainage blockages happened. The college requested the municipal authorities for grant of an amount of Rs. 1.60 lakhs to meet the same. But they completely denied. In this connection, the proposal is placed before Governing Body to recommend this institution free from conducting elections to the District Authorities.

Proposal: The proposal is submitted to the Governing body for approval.

Financial Matters:

Item No. 23: Resolutions adopted in the Finance Committee Meetings held 07-12-2021 (2021-22 financial year)

Description: The budget proposal for the Academic Year 2021-22 and other financial aspects were put forth before the finance committee and was approved by the committee in its meeting held on 07-12-2021.

The Resolutions adopted in the Finance Committee Meetings held on 07-12-2021 is given in the **Annexure- 11** on page no: 119

Proposal: The resolutions adopted in the Finance Committee meeting held on 07-12-2021 in **Annexure –11** is presented before the Governing body for approval.

Item No. 24: Resolutions adopted in the Finance Committee Meetings held 29-06-2022 (2022-23 financial year)

Description: The budget proposal for the Academic Year 2021-22 and other financial aspects were put forth before the finance committee and was approved by the committee in its meeting held on 29-06-2022.

The Resolutions adopted in the Finance Committee Meetings held on 29-06-2022 is given in the **Annexure- 12** on page no: 148

Proposal: The resolutions adopted in the Finance Committee meeting held on 29-06-2022 in **Annexure – 12** is presented before the Governing body for approval.

Item No. 25: Resolutions adopted in the Finance Committee Meetings held on 13-12-2022 (2022-23 financial year)

Description: The budget proposal for the Academic Year 2021-22 and other financial aspects were put forth before the finance committee and was approved by the committee in its meeting held on 13-12-2022.

The Resolutions adopted in the Finance Committee Meetings held on 13-12-2022 is given in the **Annexure- 13** on page no: 169

Proposal: The resolutions adopted in the Finance Committee meeting held on 13-12-2022 in **Annexure –13** is presented before the Governing body for approval.

ANNEXURE- 1

D.K.GOV.T. COLLEGE FOR WOMEN, NELLORE

Action Taken Report(ATR) on the previous GB Meeting held on 21-10-2020

S.No.	Agenda Point/ Item No.	Agenda Point	Discussion	Resolution	Action Taken
Academic Matters					
1	1	To consider and approve the Action Taken Reports of the years 2017-18, 2018-19 & 2019-20 based on the resolutions adopted in the previous AC meetings for the three consecutive academic years 2016-17, 2017-18 & 2018-19.	Action Taken Reports of the year 2017-18, 2018-19, 2019-20 are prepared on the Academic Council Meeting resolutions of the years 2016-17,2017-18 and 2018-19	The Governing Body ratified and approved the Action taken reports of the years 2017-18, 2018-19 and 2019-20 based on the resolutions adopted in the previous AC meetings for the years 2016-17, 2017-18 and 2019-20 respectively.	Implemented the resolutions
2	2	To consider and approve the resolutions of Academic Council meetings for the four consecutive academic years 2016-17, 2017-18, 2018-19 & 2019-20.	As per the Guidelines for Autonomous Colleges Academic Council of the college has been constituted and the Academic Council meetings were held for the years 2016-17, 2017-18, 2018-19 & 2019-20 with its committee members, University Nominees and experts from various fields outside the college	The Governing Body ratified the approved resolutions of the Academic Council meetings for the years 2016-17,2017-18, 2018-19 and 2019-20 respectively.	The approved academic council resolutions were implemented.